

# **KENTUCKY COUNCIL OF TEACHERS OF MATHEMATICS**

## **By-Laws**

Amended Effective Dates: 1 January 1999, 1 January 2003, 1 January 2004,  
1 January 2006, 1 January 2009, 1 January 2013

### **ARTICLE I**

#### **Name**

This organization, a direct affiliate of the National Council of Teachers of Mathematics (NCTM), will be known as the KENTUCKY COUNCIL OF TEACHERS OF MATHEMATICS (KCTM).

### **ARTICLE II**

#### **Purposes**

The KENTUCKY COUNCIL OF TEACHERS OF MATHEMATICS shall be a non-profit organization dedicated to the improvement of the teaching of mathematics in the elementary and secondary schools and in the two-year and four-year colleges and universities in Kentucky. Our stated purposes are:

- a. to provide a means for better coordination of mathematical activities at the local, state, and national levels.
- b. to afford a medium for interchange of ideas of education in mathematics and activities of mathematical organizations.
- c. to encourage active interest in mathematics, mathematics education, and mathematical activities in Kentucky.
- d. to recognize excellence in mathematics teaching and recognize individuals or organizations for their special support of education and especially mathematics education in Kentucky.

## ARTICLE III

### Membership

#### Section 1. Eligibility

Any person or institution subscribing to the purposes of the Council shall be eligible for membership in the Council.

#### Section 2. Members

a. **Individual Members.** Persons qualified to be Individual Members are those who subscribe to the purposes of the Council. This also includes Lifetime Members and Honorary Lifetime Members. Lifetime Members include past presidents and others deemed appropriate by the governing board.

b. **Institutional Members.** Institutions qualified to be Institutional Members are those which subscribe to the purposes of the Council.

#### Section 3. Voting

Every Individual Member of the Council shall be entitled to vote in any election held by the Council.

#### Section 4. Dues

The amount of dues for members of the Council shall be determined by the Governing Board and will be assessed on a calendar year basis.

## ARTICLE IV

### Meetings and Activities

#### Section 1. Annual Business Meeting

The Council shall hold an Annual Business meeting at the time and place of the Annual Conference of the Council. Advance notice of this meeting shall be given in an official publication of the Council.

#### Section 2. Annual Conferences

An Annual Conference of the Council shall be held in the fall of each year. The meeting will be held in various locations throughout the state.

### **Section 3. Publications**

The Council shall publish a Newsletter at least three times a year. This publication will serve as the major means of communication to the Council membership. Additional publications may be prepared with the approval of the Board.

### **Section 4. Support Services**

The Board shall be authorized to offer support to organizations for activities which have purposes consistent with those of the Council. This support may include publicity, personnel or financial assistance.

## **ARTICLE V**

### **Governing Board**

#### **Section 1. Membership**

The Board shall consist of the eight (8) officers, a treasurer and a conference chairperson. A representative from each affiliated group, a State Department of Education Representative, and committee chairs shall be Ex Officio members of the Board with voting privileges.

#### **Section 2. Officers**

The officers of the Council shall be the President, Past President, President-Elect, four (4) Vice Presidents and Secretary.

#### **Section 3. Eligibility**

Members of the Council shall be eligible to be nominees for the offices of the Council provided their KCTM membership is current. President-Elect, President, Past-President, and NCTM Delegate must also be members of NCTM. Nominees for Vice Presidents must, in addition, be teaching or be actively involved at the levels of their nominations.

#### **Section 4. Election and Tenure of Office**

- a. The Annual Election shall be conducted by an electronic ballot. At least one candidate for each office will be presented by the Election Committee and a space will be provided for write-in candidates. All elected officers shall assume the duties of their respective offices on January 1 following the election.
- b. The President shall be the President-Elect of the preceding term. The President shall serve for a term of two years or until a successor takes office.

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- c. The Past President shall be the President of the preceding term. The Past President shall serve for a term of two years or until a successor takes office.

- d. The President-Elect shall be elected by members of the Council by a plurality of votes cast in the Annual Election held in even-numbered years. The President-Elect shall serve for a term of two years or until a successor takes office.
- e. The Vice President for Middle Grades Vice President for High School and Secretary shall be elected by the members of the Council by a plurality of votes cast in the Annual Election held in even-numbered years and shall serve for a term of two years or until a successor takes office. The Vice President for Elementary and Vice President for College, shall be similarly elected during the Annual Election in oddnumbered years and shall serve for a term of two years or until a successor takes office.
- f. Elected members of the Governing Board shall **not** be eligible to serve more than two consecutive terms in an office.
- g. All vacancies on the Board shall be filled by the Board. A member so chosen shall serve for the remainder of the unexpired term and shall be eligible for 2 full terms.

## **Section 5. Duties**

### **a. Governing Board**

The Board shall have general supervision of the activities of the Council, shall authorize the expenditure or investment of funds, shall set the amount of dues for membership of the Council, shall approve the activities for the Annual Conference shall annually appoint the Confernece Chair and Treasurer, shall establish committees and appoint chairpersons as needed, and fill vacancies which may arise on the Board. The Board shall also have the authority to appoint committees to direct the various activities of the council.

### **b. President**

The President shall preside at all meetings of the Council, shall serve as NCTM Representative, and shall assume all duties usually pertaining to this office. He/she shall be Chairperson of the Board and shall have the authority to call meetings of same. The President, with approval of the Board, shall appoint such committees as appear necessary and desirable and shall be an exofficio cmember of all such committees. As NCTM Representative, the President-Elect shall be the voting representative to the Annual Delegate Assembly of NCTM, be responsible for coordinating submission of KCTM Resolutions to the Annual Delegate Assembly, report proceedings of the Delegate Assembly, and perform any other related duties. The President shall submit reports to NCTM.

### **c. Past President**

The Past President shall serve as a presidential and annual conference advisor.

**d. President-Elect**

The President-Elect shall assume the duties of the President in his/her absence, will serve on the annual Conference Program Committee, and shall assume the office of the President the following term and perform any other related duties.

**e. Vice President**

Vice Presidents shall be members of the Board and shall be responsible for coordinating special activities of their areas of responsibility.

**f. Secretary**

The Secretary shall be a member of the Board and shall have duties particular to the office of Secretary, including the custody of the records, the keeping of minutes, and preparing whatever correspondence the President or the Board deems necessary.

**g. Treasurer**

The Treasurer shall be an appointed member of the Board and shall receive all dues and other income, shall pay routine bills provided for by the annual budget, and other bills as approved by the Board, shall keep the financial record of the Council, shall deposit all funds of the Council in accounts whose title shall be the same as the name of the Council, shall be bonded, shall make a financial report at the Annual Business Meeting of the Council, shall keep tax records and file taxes for the organization, and shall submit the financial record for audit at the request of the board. Prior to appointment, Treasurer must present the KCTM President with all of the conditions requested by a bonding agency, in order for the prospective Treasurer to be appointed.

**h. Conference Chair**

The Conference Chair shall be an appointed member of the board, shall be responsible for coordinating and overseeing all activities of the Annual Conference.

**Section 6. Nominations for Elections**

Nominations for officers is the responsibility of the Governing Board.

**Section 7. Board Members**

The Board shall have at least four (4) board meetings throughout the year. Meetings may be called by the President any time. A quorum shall consist of **sixty percent** of the members of the board, not counting the Ex Officio members.

## ARTICLE VI

### **Standing Committees**

The Standing Committees of KCTM shall be: (1) Budget Committee, (2) Data Management Committee, (3) MESA Awards Committee, (4) Elections Committee, (5) Annual Conference Committee, (6) Communication Committee, (7) and Teacher Support Grant Committee.

## ARTICLE VII

### **Parliamentary Authority**

The rules contained in **Robert's Rule of Order, Revised** shall govern the Council in all cases to which they are applicable and in which they are not inconsistent with these By-Laws.

## ARTICLE VIII

### **Affiliated Groups**

Any organized group of teachers of mathematics, or any organized group of individuals preparing to become teachers of mathematics, or any other organized group of individuals interested in teaching mathematics may petition the Board to become affiliated with the Council. The Board shall specify the conditions under which such affiliation may take place. An Affiliate Group shall be entitled to elect one delegate to serve on the Board of the Council.

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## ARTICLE IX

### **Dissolution of the Council**

If at any time, the Council shall cease to carry out the purposes as herein stated, all assets and property held by it, whether in trust or otherwise, shall, after payment of its liabilities, be paid over to the national affiliate or a KCTM affiliate. Such an organization must have similar purposes and have established its non-profit status under Section 501 (c) (6) of the Internal Revenue Code of 1954, as now enacted or as it may hereafter be amended, and such

assets and property shall be applied exclusively for such charitable, scientific, and educational programs.

## ARTICLE X

### **Amendments to the By-Laws**

The By-Laws of the Council may be amended by an electronic vote of the current membership. The amendment must be approved by a majority of those members voting. Any amendment will become effective on January 1 following the vote.